

Minutes of the Brookshire Economic Development Corporation Meeting
February 1, 2024

The Brookshire Economic Development Corporation held a Regular Meeting on Thursday, February 1, 2024 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

The meeting was called to order by President, Jeremiah Hill at 5:38 p.m.

Agenda Item #1: Prayer | Pledge to the U.S. Flag

Everyone said the Lord's Prayer & pledge to the U.S. Flag.

Agenda Item #2: Roll Call:

Present:

President, Jeremiah Hill
Vice-President, Kathy Guy
Director, Quotatious Dunn / arrived 5:44 p.m.
Director, Susette Baines
Director, Amanda Neuendorf

Also Present:

Attorney, Bridgette Begle
Administrative Assistant, Vickie Casto

Agenda Item #3 Public comments

Mike Barnes, introduced himself and stated that he had been the Economic Development consultant for 13, 14 years. He directed them to look at their packets, he understood there were some more additions as to what was posted online. He noticed the online packet didn't include typically the things that the agenda would have, such as various payments, and invoices. He asked why this was a deviation from the past, and added that they had not had a meeting since September. He continued by stating he was sure they had spent money since then and that should be reflected to the documents in their packet. He understands that there are some EDC payments that have been questionable. He didn't recall any approval of expenditures that exceeded \$5,000, \$6,000 by the EDC board in the September meeting by their president. He would ask that they would ask who these payments were made to, and if they did not authorize it then who did? Based on their agenda, they will be talking about their budget tonight. He asked, didn't the city of Brookshire approve a budget, and was the EDC contained in it? Then asked if there was a Public Hearing to discuss ...

President, Hill informed Mr. Barnes that his time was up.

Mr. Barnes asked for more time.

President, Hill stated they had a tight agenda.

Denise Maddox introduced herself and stated she was the Democratic party chairwoman for Waller County, and lives in Sunny Side. She was invited by some of the constituents because they are concerned about some of the expenditures not being appropriate or not documented or not being taking through procedures correctly. She looks forward to having that addressed and would be happy to forward any information that they have to the other residents in Waller County.

She added that she had come in the side door and did not see a table to sign in.

Mr. Hill stated that the table was in the back.

Mrs. Maddox stated she looked forward to their discussion.

Agenda Item #4 Consent Agenda

- Approval of BEDC Board Meeting Minutes September 7, 2023.

Mrs. Neuendorf stated that there needed to be a correction to the spelling of Ms. Baines name on page 3.

Motion was made to approve the Consent Agenda

Director, Amanda Neuendorf / Director, Susette Baines

All For

Motion Carried

Agenda Item #5 Public Hearing 2023-2024 Fiscal Year Budget

Public Hearing Opened 5:45 p.m.

No Comments

Public Hearing Closed 5:47 p.m.

Agenda Item #6 Discuss and possible action approve Fiscal Year 2023-2024 Budget.

Mr. Hill, stated that the city had approved the budget, then asked for a motion.

Mrs. Guy stated she needed to interrupt and stated she was called into the constable's office because of a payment to the FFA for \$8,500, and she does not have an explanation for that and she would like to know what that money went for.

Mr. Hill stated that would be discussed in the executive session. He then asked if they wanted to go into executive session now or do it later?

Ms. Baines requested now.

They moved to Agenda Item #11 Executive Session at 5:48 p.m.

Resumed the meeting at 6:08 p.m.

Motion was made to approve Fiscal Year 2023- 2024 Budget.

Director, Amanda Neuendorf / Director, Susette Baines

All For

Motion Carried

Agenda Item #7 Discussion and possible action award fencing contract at Bostick Park.

Mrs. Neuendorf stated she had received a letter from Ms. Baker that lives across the street from Bostic Park this week. She believes also to the other council members and the mayor. Mr. Hill acknowledged he had spoken with her. Mrs. Neuendorf stated that she had sent her an e-mail but had not received anything back yet. She, (Ms. Baker) had mentioned that a lot of the flyers that are being made for the events at the park is putting her address as the location. People are parking on her property and her mail box has been taken out a couple of times. She knows at one point that they had discussed not only fencing but off-street parking options as well.

Mr. Hill stated that would be done after this is done ... public works will do that.

Mrs. Neuendorf questioned the culverts, and Mr. Hill stated they have been done, that once the fence has been done, they will scrape it and put the gravel down.

Mrs. Neuendorf asked if they could request for public works to put out No Parking signs?

Motion was made to approve awarding fencing contract at Bostic Park.

Director, Susette Baines / Vice-President, Kathy Guy

All For
Motion Carried

Agenda Item #8 Discuss and possible action award excavation and grading contract at Donigan Home.

Mr. Hill reminded them that one of the projects previously they had asked for an engineer to look at and see what it would take to have positive flow for the drainage and this is what the local contractor came up with.

Mrs. Neuendorf asked if they had consulted with enough parties that the berm serves no purpose.

Mr. Hill replied correct and added that they have to do about a one-foot rise, and everything else come out. They have an engineer scoped them on what they need to do.

Motion was made to approve quote #102-2024

Director, Amanda Neuendorf / Vice-President, Kathy Guy

All For
Motion Carried

Agenda Item #9 Discuss and possible action award sidewalk contract at downtown plaza.

Mr. Hill stated that the sidewalk would be the one going from the dancefloor to the street. Then one on the side that would go from the dancefloor to the easement to allow people to drive up for offloading and up-loading equipment purposes.

Mrs. Neuendorf stated that they had talked about doing a brick option in the pass. Will there be room to do that if they do it later ... like the legacy bricks.

Mr. Hill stated that would need to be discussed with the city as they do need to go somewhere. The original discussion was to put them over there, but they're city property so they need to discuss it with the City Administrator.

Ms. Dunn asked about the bricks from the 100th Celebration.

Mr. Hill said that they would go over there.

Motion was made to approve quote # 101-2024 with the understanding project will coordinator with the City Administrator placing of the bricks.

Director, Amanda Neuendorf / Vice-President, Kathy Guy

All For
Motion Carried

Agenda item #10 Presidents Report

N/A

Agenda Item #11 Executive Session

The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.

Executive Session opened at 5:48 p.m.
Executive Session closed at 6:08 p.m.

Moved to Agenda Item # 6

Executive Session opened at 6:16 p.m.
Executive Session closed at 6:30 p.m.

Moved to Agenda Item #11

Agenda Item #10 Discussion & Possible Action on Executive Session items

Agenda Item # 11 Adjournment.

Motion was made to adjourn.

Director, Amanda Neuendorf / Director, Susette Baines

All For
Motion Carried

(6:30p.m.)

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.


B.E.D.C. Director


Vice- President / Kathy Guy

Prepared by Vickie Casto