

Brookshire Economic Development Corporation

THE STATE OF TEXAS }
CITY OF BROOKSHIRE }
COUNTY OF WALLER }

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE BROOKSHIRE ECONOMIC DEVELOPMENT CORPORATION TO BE HELD THURSDAY SEPTEMBER 19, 2024 AT 6:00 P.M., IN THE COUNCIL CHAMBERS OF THE BROOKSHIRE MUNICIPAL BUILDING, 4029 FIFTH STREET, BROOKSHIRE, TEXAS, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA ITEMS:

A G E N D A

1. Call to order

2. Prayer.

3. Pledge to the U.S. Flag.

4. Roll Call

5. Public Comments.

Comments made under this agenda item are limited to five (5) minutes per person; however, if a large quantity of individuals has registered to speak, the time may be reduced at the chair's discretion. In accordance with the Texas Open Meetings Act, the Board of Directors will not discuss or consider any items addressed during this agenda item. However, the President or Economic Development Coordinator may make statements of fact, for example, identifying the procedure for reporting an issue or referring the speaker to the cognizant agency or individual.

6. 2024 – 2025 Budget Workshop

7. Public Hearing on BEDC FY 2024-2025 Budget.

8. Discussion and approval of 2024 - 2025 Budget

9. Future Agenda Items.

10. Executive Session.

The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.


11. Discussion & Possible Action on Executive Session items if necessary.

12. Adjournment.

A quorum of the Brookshire City Council may be present, but no official action will be taken by the Council.

Note: In compliance with the American with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least 48 business hours prior to this meeting. Please contact the city secretary's office at 281-375-5050 for further information.

I, Vickie Casto, do hereby certify that the above Notice of Meeting and Agenda of the Brookshire Economic Development Corporation was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, September 16, 2024 at 12:30 p.m.



Administrative Assistant to the Board of Directors

Budget Report

2024 - 2025 Fiscal Year Working Budget (Voter Approved Rate 0.565140)

108 - City - Brk. Economic Dev	2024 Current	2025 Working	2025 Requested	% Change
Revenue Summary				
Not categorized	1,081,590.00	1,688,891.00	1,688,891.00	56.15%
Revenue Totals	1,081,590.00	1,688,891.00	1,688,891.00	56.15%
Expense Summary				
Not categorized	1,081,590.00	1,688,891.00	1,688,891.00	56.15%
Expense Totals	1,081,590.00	1,688,891.00	1,688,891.00	56.15%

Budget Report

2024 - 2025 Fiscal Year Working Budget (Voter Approved Rate 0.565140)

108 - City - Brk. Economic Dev	2024 Current	2025 Working	2025 Requested	% Change	Notes
Not categorized					
108-43050 Sales Tax	1,081,590.00	1,088,391.00	1,088,391.00	0.62%	
108-43640 Interest Earned	0.00	500.00	500.00	100.00%	
108-43700 Previous Year Reserve	0.00	0.00	0.00	0.00%	
108-43710 Prior Yr Unexpended F	0.00	600,000.00	600,000.00	100.00%	
108-43750 Business Loan Repay	0.00	0.00	0.00	0.00%	
Not categorized Totals	1,081,590.00	1,688,891.00	1,688,891.00	35.96%	
Revenue Totals	1,081,590.00	1,688,891.00	1,688,891.00	35.96%	

Budget Report

2024 - 2025 Fiscal Year Working Budget (Voter Approved Rate 0.565140)

108 - City - Brk. Economic Dev Non-Departmental	2024 Current	2025 Working	2025 Requested	% Change	Notes
108-000-51000 Salaries	85,800.00	75,000.00	75,000.00	-14.40%	
108-000-51100 Payroll Taxes	0.00	7,500.00	7,500.00	100.00%	COB Contribution is 10% of annual salary
108-000-51110 xxxx Payroll Tax	0.00	0.00	0.00	0.00%	
108-000-51120 Insurance- Work	0.00	0.00	0.00	0.00%	
108-000-51130 Retirement Contr	0.00	11,498.00	11,498.00	100.00%	15.33% of salary per employee
108-000-51140 Health Insurance	0.00	14,400.00	14,400.00	100.00%	\$1,200 a month per employee for insurance
108-000-52000 Legal Fees	0.00	35,000.00	35,000.00	100.00%	
108-000-52020 Audit & Accounti	6,000.00	30,000.00	30,000.00	80.00%	2021-2022 Audit \$10,000.00 2022-2023 Audit \$10,000.00 2023-2024 Audit \$10,000.00
108-000-52030 Professional Serv	45,000.00	48,000.00	48,000.00	6.25%	\$13,200 Social Media Coordinator \$1,100/month
108-000-52031 Bedc Coordinator	61,190.00	70,000.00	70,000.00	12.59%	
108-000-52032 Webmaster	2,500.00	2,500.00	2,500.00	0.00%	
108-000-52033 Technology	2,500.00	2,500.00	2,500.00	0.00%	
108-000-52034 Engineer Service	0.00	25,000.00	25,000.00	100.00%	
108-000-53010 Office Supplies	3,000.00	6,000.00	6,000.00	50.00%	
108-000-53020 Forms & Stateme	150.00	150.00	150.00	0.00%	
108-000-53110 Membership & D	2,500.00	2,500.00	2,500.00	0.00%	
108-000-54000 Building Mainten	1,000.00	27,000.00	27,000.00	96.30%	
108-000-54010 Equipment Maint	1,000.00	1,000.00	1,000.00	0.00%	
108-000-54190 Public Mowing	0.00	57,000.00	57,000.00	100.00%	Lasker & Sons EDC Contract \$
108-000-55030 Legal Notices	0.00	0.00	0.00	0.00%	
108-000-55050 Travel & Training	15,000.00	10,000.00	10,000.00	-50.00%	
108-000-55070 Bank Charges	300.00	300.00	300.00	0.00%	
108-000-55090 Telephone	1,300.00	2,500.00	2,500.00	48.00%	

Budget Report

2024 - 2025 Fiscal Year Working Budget (Voter Approved Rate 0.565140)

108 - City - Brk. Economic Dev Non-Departmental	2024 Current	2025 Working	2025 Requested	% Change	Notes
108-000-55100 Utility Expense	2,600.00	3,000.00	3,000.00	13.33%	
108-000-55120 Street Lighting	0.00	0.00	0.00	0.00%	
108-000-55160 Office/Space Ren	0.00	0.00	0.00	0.00%	
108-000-55170 Incident Respons	750.00	0.00	0.00	-100.00%	
108-000-56080 Consulting	5,300.00	5,000.00	5,000.00	-6.00%	
108-000-56140 Beautification	200,000.00	25,000.00	25,000.00	-700.00%	
108-000-56150 City Parks Project	200,000.00	350,000.00	350,000.00	42.86%	
108-000-56160 County Gis	0.00	0.00	0.00	0.00%	
108-000-56170 Facilities/Infrastr	400,000.00	719,177.00	719,177.00	44.38%	New office renovation Business incentive: Road construction 10th street \$457,600
108-000-56180 Business Loan	0.00	0.00	0.00	0.00%	
108-000-56190 Business Develop	0.00	0.00	0.00	0.00%	
108-000-56200 Business Improv	0.00	0.00	0.00	0.00%	
108-000-56210 Sound System	0.00	0.00	0.00	0.00%	
108-000-56220 Downtown Impro	0.00	100,000.00	100,000.00	100.00%	
108-000-56230 Waller Co. Mobilit	0.00	0.00	0.00	0.00%	
108-000-56240 380 Tax Incentiv	40,000.00	0.00	0.00	-100.00%	
108-000-56250 Business Incentiv	3,000.00	3,000.00	3,000.00	0.00%	
108-000-56990 Emergency Mana	0.00	0.00	0.00	0.00%	
108-000-57000 Technology	1,200.00	20,866.00	20,866.00	94.25%	Myan Technologies
108-000-57010 Computer & Soft	1,500.00	35,000.00	35,000.00	95.71%	
108-000-57030 Capital Outlay- E	0.00	0.00	0.00	0.00%	
108-000-57040 Capital Outlay- C	0.00	0.00	0.00	0.00%	
108-000-57070 Capital Outlay- S	0.00	0.00	0.00	0.00%	
108-000-57110 Anticipation Note	0.00	0.00	0.00	0.00%	

Budget Report

2024 - 2025 Fiscal Year Working Budget (Voter Approved Rate 0.565140)

108 - City - Brk. Economic Dev Non-Departmental	2024 Current	2025 Working	2025 Requested	% Change	Notes
108-000-57120 Anticipation Note	0.00	0.00	0.00	0.00%	
Non-Departmental Totals	1,081,590.00	1,688,891.00	1,688,891.00	35.96%	

Budget Report

2024 - 2025 Fiscal Year Working Budget (Voter Approved Rate 0.565140)

108 - City - Brk. Economic Dev Public Works	2024 Current	2025 Working	2025 Requested	% Change	Notes
108-500-56140 Beautification	0.00	0.00	0.00	0.00%	
Public Works Totals	0.00	0.00	0.00	0.00%	
Expense Totals	1,081,590.00	1,688,891.00	1,688,891.00	35.96%	